

Cathedral Centre  
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**PROFESSIONAL AGREEMENT**

An Agreement to undertake professional services in respect of building work to school premises  
in the ownership of the Salford Roman Catholic Diocesan Trustees.  
For use when no other formal agreement is in place

Name of School:	
Address:	
Post Code:	
Telephone Number:	
Local Authority:	
Nature of Work	
Finance	
Estimated Cost of Project including VAT and Fees	
Fee expressed as a percentage of anticipated build cost	

The Governing Body of ..... School hereby appoints  
..... (Name of Consultant) of  
..... (Company), Tel:.....

as Architect/Surveyor, to provide professional services for the proper execution of the works described above at the budget cost shown, on the understanding that he/she will comply with and provide all relevant ancillary services required by the Governors to comply with the legal, financial and other requirements of the Local Authority (LA), Department for Children Schools and Families (DCSF), and the Diocese of Salford. All professional fees and charges including those of the CDM Coordinator, and any other consultants required for the proper execution of the works to be contained within the total fees approved by the Diocesan Project Officer and DCSF and not to be payable before grant aid is available.

Signed for the Governing Body:		Date:	
Chairman's Signature:			

The Architect/Surveyor being suitably qualified and able to undertake such work and having arranged appropriate professional indemnity and other relevant insurances, hereby accepts the appointment on the above terms and conditions.

Signed for the Architect/Surveyor:		Date:	
Position:			